

Sales Record

(for your convenience)

Book Fair Dates

Prepared By

Do not include Sales Record with your Profit Worksheet

School Name

Day 1	Cheques	Cash	Credit Cards*	Debit Cards*	Gift Certificates	Purchase Orders	Daily Total
Deposit made by:							
Day 2							
Deposit made by:							
Day 3							
Deposit made by:							
Day 4							
Deposit made by:							
Day 5							
Deposit made by:							
							Grand Total

Book Fair Totals

Tally figures recorded on this Sales Record and transfer grand total amount to Profit Worksheet.

*** Do NOT deposit completed credit card or debit card sales slips into Bank.**

Include them with your payment to Scholastic Book Fairs.

Attach Bank Deposit Slips Here (optional)

